



**CHIEF PROCTOR**  
**UNIVERSITY OF KASHMIR, SRINAGAR**  
Hazratbal Srinagar, J&K  
(NAAC Accredited Grade A)

**Chief Proctor**  
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No. F( Circular-CP)/KU/15  
Dated: - November 16, 2015

**C I R C U L A R**

All the Heads of the Departments/ Directors of various Centers are requested to kindly convey their employees (teaching/ non teaching) to remain vigilant in their respective Departments/ Centers and also keep an eye on the people who in the style of students/ visitors are roaming in various Departments off and on. Although the Proctorial Wing remains always vigilant in nabbing all such unwanted persons. In the last two months a number of complaints have been coming from various Departments that their belongings like laptops/ laptop bags/ purses/ mobiles have been stolen from their chambers/ offices/ labs.

The office of the Undersigned has got some inputs that these unwanted visitors are totally involved in these thefts. Although the Proctorial Wing has already taken some concrete measures in this regard, but it is also important that the concerned HOD's/ Directors may also help us by informing on the below mentioned cell numbers as and when they would notice the moment of the suspicious person in their department. Further, all the employees teaching/ non teachings as well as the students are requested not to leave their belongings unattended as and when they remain out of their offices/ departments/ labs during working hours.

The following cell numbers can be contacted for any information.

9419079191, 9697009080, 9419095088, 8713844444, 9419968539, 9596284966,  
9796766672, 9906607202.

*[Handwritten Signature]*  
16/11/15

**Chief Proctor**

Copy to the:-

- Dean Academic Affairs for information;
- All Heads of the Departments/ Directorates/Institutes/ Research Centre's;
- All the Officers of the University;
- Special Secretary to Vice Chancellor for kind information of the Hon'ble Vice Chancellor;
- P.S to Registrar for kind information of the Registrar;
- Information Technologist, Alama Iqbal Library for hosting the circular on the University website;
- The PRO for information;
- File.