



UNIVERSITY OF KASHMIR

HAZRATBAL, SRINAGAR, KASHMIR - 190006

(NAAC Accredited Grade A+)

Tender Notice

For and on behalf of the University of Kashmir, Tenders are hereby invited from registered parties/ individuals/ firms/ agencies for ignition of Bukharies (Iron Stoves) for four (04) months of the forthcoming Winter Season w.e.f. **15th November, 2025 to 15th March 2026**. The detailed terms and conditions forming **Annexure "A"** to this Notice can be downloaded from the Kashmir University website www.kashmiruniversity.net.

The selected Tenders on prescribed format along with the earnest money of Rs 33,000/- (Rupees Thirty Three Thousand Only) in the shape of CDR/FDR drawn on any nationalized bank pledged to Registrar University of Kashmir, Hazratbal Srinagar, superscripted. "Tenders for Ignition of Iron Stoves 2025-26" must be reached to the office of the Registrar, University of Kashmir, Hazratbal, Srinagar, J & K -190006 **by or before 03-11-2025**.

S/d

Assistant

Registrar

(Estates)

NO.F(Quotation-Iron Stove)Est./KU/25

Dated:24/10/2025



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Annexure-A

Tenders are hereby invited from registered Parties/Individuals/Firms/Agencies for Ignition of Bukharies (Iron Stoves) for a period of four (04) months during the forthcoming Winter Season, i.e., from 15th November, 2025 to 15th March, 2026.

The interested parties shall submit their Tenders in the office of the Registrar University of Kashmir.

Documents to be submitted along with the Tenders:

S.No	Document
1.	EMD of Rs 33,000/- in the form of CDR/FDR
2.	Last date time for submission of tenders 03-11-2025
3.	(i) PAN Card (ii) Certificate of GST Registration (iii) Labour Department Registration (iv) Affidavit (v) Compliance Sheet

Place of opening of Tenders:- Office chamber of Registrar University of Kashmir.

Address for Communication:- Assistant Registrar Estates, University of Kashmir, Hazratbal, Srinagar room number 117.

ELIGIBILITY,TERMS AND CONDITIONS, EVALUATION OF TENDERS.

A1. Eligibility Conditions



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Only such parties/ agencies who are registered with the J k Govt. Departments for providing manpower services, shall be eligible to submit the quotation.

General Terms and Conditions:

1. The person signing the tender or any other document should clearly write his/her name and specify the capacity in which he/she is signing. The quotation document must be filled in neatly and legibly. Incomplete or conditional quotation shall be summarily rejected.
2. The rates must be quoted for ignition per stove, which will be inclusive of all taxes both in figures as well as in words. Any erasing, cutting, or overwriting in the quoted rates shall make the quotation invalid.
3. University of Kashmir reserves the right to reject any or all tender without assigning any reason thereof.
4. The successful bidder/selected firm shall be required to enter into an agreement with the University of Kashmir before commencement of the assignment.
5. Tender Security of Rs. 33,000/- (**Rupees Thirty-Three Thousand only**) in the form of CDR/FDR drawn on any nationalized bank in favour of the Registrar, University of Kashmir, shall be submitted. The CDR of the successful firm shall be retained by the University until the completion of the contract and released thereafter. The CDR of the unsuccessful firms shall be released after one month from the date of award of contract.
6. Registration Certificate of firm with GST clearance certificate.
7. Income tax clearance Certificate for the last 3 years.
8. The firm shall appoint a supervisor to oversee the work, i.e., the ignition of Bukhara, ensuring compliance with the required quality and quantity. The supervisor shall be responsible for communication and liaison with the Estates functionaries and must be available during office hours.
9. The ignited iron stoves must be installed at designated places/ Sections on all working days between **9:15 a.m. to 9:30 a.m. and removed after 4:45 p.m.**
10. The firm shall arrange adequate manpower and hand carts for the ignition and



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distribution of Bukharies to the designated locations.

11. In the event of any damage caused to Bukharies, furnishings, furniture, or the building during installation or removal, the contractor shall be liable to compensate for the loss.
12. No coal residue or waste shall be thrown in the corridors or staircases of the buildings while carrying or removing the iron stoves. The contractor shall ensure proper collection and disposal of all coal waste and shall remove it from the University campus.
13. Estates functionaries shall identify the places/ sections where Bukharies will be installed. The firm/ its manpower shall not install the Bukharies at its own;
14. The required hard coke/ firewood will be provided 12:00 Noon through firm engaged manpower who will lift the hard coke/ firewood from Estates stores to place of ignition;
15. Any requirement for extra Bukharies beyond office hours or on holidays shall be communicated to the contractor by the Estates functionaries.
16. The University reserves the right to accept or reject any or all bids without assigning any reason and without prior notice.
17. In case the firm/contractor fails to comply with the terms and conditions in letter of spirit, the University reserves the right to forfeit the CDR/FDR and impose penalties on the firm.
18. Minimum one labour should be for igniting of ten stoves each day.

19. Evaluation of Quotations:

The Tender will also be evaluated on the basis of conditions as laid down in the notice and documents asked for, apart from the rates quoted.

20. The successful firm/ agency shall furnish an affidavit, duly sworn in before the First Class Judicial Magistrate, to the effect that all the terms and conditions as stipulated above, shall be accepted by the contractor. The contractor shall also follow all rules and regulations of the University of Kashmir with regard to security concerns.



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Annexure B- Compliance Sheet

Please fill the sheet and upload on www.jktenders.gov.in in PDF format

<i>1. Title of Applicant Firm</i>		<i>Upload valid Registration certificate (only Kashmir Valley based agencies may apply)</i>
<i>2. Proprietor/ Managing Director name</i>		
<i>3. Registered (postal) address of the firm</i>	<i>Landmark:</i>	



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	Pin code:	
4.Landline no.		
5.Cell No.		
6.E-mail id:		
7.Have you uploaded Labour Department Registration Certificate.		Yes/ No
8.Have you uploaded scan copy of DD for Rs. 33,000/- on a/c of EMD (refundable)		
9.Have u uploaded scan copy of PAN Card	PAN No:	Yes/ No
10.Have u uploaded scan copy of GST registration certificate	GST No.:	Yes/ No
11.Have u uploaded latest GST return documents (Quarter ended June, 2026)		Yes/ No
12.Have u uploaded scan copy of Affidavit as per Annexure C		Yes/ No
13.Have u earlier provided similar services to any Govt. Department/ Institution (if Yes, attach certificate)		Yes/ No

CERTIFICATE

1. The above details and uploaded documents are true/ correct/ genuine to the best of my knowledge and belief and nothing has been concealed;
2. I have read and understood the terms and conditions given in the annexure A to this notice and agree to abide by the same;



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